

**HEALTH & SAFETY SUB-COMMITTEE CONSTITUTION**

---

**1 STATUS AND PURPOSE**

The Health & Safety sub-Committee is a sub-committee of the Policy & Resources Committee of the Board of Governors.

The sub-Committee shall be responsible for the general supervision of safety arrangements within the College, for advising Heads of Schools and Departments of legal requirements and responsibilities and for proposing College policy on safety.

**2 POWERS AND DUTIES**

- i) To consider, implement, where appropriate, and monitor Health & Safety arrangements within the College.
- ii) To advise Heads of Schools and Departments and other members of staff of legal requirements and obligations and responsibilities in relation to Health & Safety at Work legislation.
- iii) To propose and review College policy on Health & Safety.
- iv) To provide advice and guidance on matters of occupational hazards in liaison with the appropriate medical services.
- v) To ensure that where conditions of work are considered to carry particular risks, appropriate health surveillance procedures are established.
- vi) To make decisions on any of the above matters so far as within its competence and so far as delegated to it by the Policy & Resources Committee.
- vii) To invite any person whose knowledge and/or experience will assist it in its deliberations to attend and speak at meetings.
- viii) To serve as a forum on Health & Safety matters for all sectors of the College.
- ix) To decide and recommend relevant courses of action.
- x) To meet regularly and report thereon to the Policy & Resources Committee of the Board of Governors.
- xi) To submit an annual report on the Health & Safety performance of the College to the Board of Governors.



## **REGULATION A 7.1**

### **HEALTH & SAFETY SUB-COMMITTEE CONSTITUTION**

---

#### **6 PERIOD OF OFFICE**

Appointed members shall hold office for a period of three years, commencing 1 August and terminating on 31 July or otherwise as determined by the Policy & Resources Committee of the Board of Governors.

Affirmed October 1998; minor revisions 5 April & 6 May 2004  
Reaffirmed December 2004