

NOTES OF GUIDANCE FOR APPLICANTS

DEFINITION OF CODES AND INFORMATION REQUIRED

PLEASE NOTE: The College is required to obtain information for statistical purposes by the Higher Education Statistics Agency (HESA). It will in no way affect your application.

The information provided will be used in accordance with the Data Protection Act 1998.

ETHNICITY CODE <i>(Please enter the code which best describes your ethnic origin):</i>			
White		Asian or Asian British	Mixed
British	11	Indian	31
Irish	12	Pakistani	32
Other white background	19	Bangladeshi	33
		Chinese	34
Black or Black British		Other Asian background	39
Caribbean	21		
African	22		
Other black background	29		
		White & Black Caribbean	41
		White & Black African	42
		White & Asian	43
		Other mixed background	49
		Other ethnic background	80
		Do not wish to disclose this information	98

DISABILITY CODE:	
0	No disability or not aware of any additional support requirements in study or accommodation
1	Dyslexia
2	Blind/partially sighted
3	Deaf/hard of hearing
4	Wheelchair/mobility difficulties
5	Personal care support
6	Mental health difficulties
7	An unseen disability, e.g. diabetes, epilepsy, asthma
8	Two or more of the above disabilities
9	A disability not listed above
99	Not known

INTRODUCTION DETAILS <i>(What was the source of information that led you to find out more about study at ECA)</i>	
1. Careers Service	8. Internet
2. Your University	9. Recruitment Fair
3. ECA Staff	10. Newspaper advertisement
4. Friends or Family	11. CRAC directory of graduate studies
5. Employer	12. PROSPECTS postgraduate courses UK
6. British Council	13. Recruitment agent
7. Professional Body	14. Other (give details)

Residential category: <i>enter one code from the table below which best describes your residential category.</i>	
Code	Definition

A	You are a British citizen or national of another European Union ¹ country and (a) you have always lived in the European Economic Area ² since 1 September 2000, apart from temporary absences, and will continue to do so until 1 September 2003; and (b) your residence has always been for a purpose other than full-time education	apart
B	You do not fulfil the conditions in category A above, but (a) you have always lived in the UK ³ and Islands since 1 September 2000, apart from temporary absences and will continue to do so until 1 September 2003; and (b) your residence has always been for a purpose other than full-time education	
C	You are recognised by the UK government as refugees ⁴ or you have been granted Exceptional Leave to Remain, and you have continued to live in the UK since that status was granted and will continue to live in the UK until 1 September 2003	
D	Since 1 September 2000 you have been given permission to settle permanently in the UK without any restrictions, and (a) you have settled in the UK, or will have settled in the UK by 1 September 2003; and (b) you did not have the right to settle in the UK before 1 September 2000	
E	You are nationals of Iceland or Norway, and (a) you have entered the UK for the purpose of employment in the UK; and (b) you have been employed since last entering the UK and will until 1 September 2003 continue to be employed in the UK; and (c) you have always lived since 1 September 2000 and will until 1 September 2003 continue to live in the European Economic Area ² apart from temporary absences.	
O	You do not fulfil any of the conditions above	

Definition Notes:

1. The European Union includes the following countries: Austria; Belgium, Denmark (excluding the Faroe Islands and Greenland); Finland; Germany (including Heligoland); France (including the overseas departments of Guadeloupe, Martinique, French Guiana and Reunion); Greece; the Republic of Ireland; Italy; Luxembourg; the Netherlands; Portugal (including the Azores and Madeira but excluding Macao); Spain (including Ceuta, Melilla, the Balearic Islands and the Canaries); Sweden; The United Kingdom (with Gibraltar).
2. The countries of the European Economic Area include the countries in Note¹ plus Iceland, Liechtenstein and Norway.
3. The United Kingdom includes for this purpose the Channel Islands and the Isle of Man but excludes Gibraltar.
4. Persons recognised by the UK authorities are refugees as those whose passports have been endorsed accordingly, or who have been issued with an official letter confirming their status by the Home Office.